



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT REGULAR BOARD MEETING MINUTES

DATE: October 14, 2021

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well-being of the Central Coast through the professional and efficient delivery of mandated regional and community services.

REGULAR BOARD MEETING MINUTES – October 14, 2021

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Daniel Bertrand Director Travis Hall Chair Jayme Kennedy Director Lawrence Northeast Alternate Director Richard Hall
Staff:	Chief Administrative Officer Recording Secretary, PC Operations Manager Operations Technician Executive & Operations Assistant Finance Manager Contractor	Courtney Kirk Evangeline Hanuse Ken McIlwain Jim Ward Destiny Mack Ye-Ne Byun Donna Mikkelson

PART I – INTRODUCTION

1. Call to Order

Chair Kennedy called the meeting to order at 10:10 a.m. and acknowledged the territories of the Nuxalk Nation, Heiltsuk Nation, and Wuikinuxv Nation, and respective First Nations territories on which CCRD provides services.

2. Adoption of Agenda

21-10-01 M/S Directors Northeast/Bertrand THAT the Agenda be adopted as amended by: tabling the in camera meeting for another date and tabling Policy A-29 Personnel Policy to the November regular board meeting. **CARRIED**

21-10-02 M/S Directors Northeast/R. Hall THAT the Board of Directors of the Central Coast Regional District authorizes a Special Closed Meeting of the Board to take place on October 22, 2021 at 2:30 p.m. for the purpose of considering matters under the following provisions of the *Community Charter*: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

AND THAT the Board of Directors authorize attending Director remuneration at half a day special work assignment as per the CCRD Board Remuneration Bylaw.

CARRIED

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

(A) ADOPTION OF MINUTES

a) Regular Board Meeting September 8-9, 2021

- 21-10-03 **M/S Directors R. Hall/Bertrand** THAT the minutes from the September 8-9, 2021 Board Meeting be received. **CARRIED**
- 21-10-04 **M/S Directors R. Hall/Bertrand** THAT the September 8-9, 2021 minutes be adopted as presented. **CARRIED**

PART II – LOCAL GOVERNANCE

(B) BYLAWS AND POLICIES

a) Request for Decision: Bylaws for Review, Revision, Rescind or Adoption

1) Adopt Bylaw No. 506 Officers and Employees Bylaw

- 21-10-05 **M/S Directors Northeast/T. Hall** THAT the Board of Directors of the Central Coast Regional District receives the bylaw adoption No. 506 Officer and Employees Bylaw. **CARRIED**
- 21-10-06 **M/S Directors Northeast/T. Hall** THAT Bylaw 506, cited as the “Central Coast Regional District Officers and Employees Bylaw No. 506, 2021”, having been reconsidered and having met all prerequisites for final adoption be now finally

adopted, sealed and signed by the Chair and the Person responsible for corporate administration. **CARRIED**

2) Review Bylaw No. 507 Bella Coola Airport Rates and Charges Bylaw

21-10-07 M/S Directors Bertrand/T. Hall THAT the Board of Directors of the Central Coast Regional District receive the Bylaw No. 507 review on Bella Coola Airport Rates and Charges Bylaw. **CARRIED**

21-10-08 M/S Directors Northeast/Bertrand THAT Bylaw 507, cited as the "Bella Coola Airport Rates and Charges Bylaw No. 507, 2021" be now introduced and read a first time. **CARRIED**

21-10-09 M/S Directors Northeast/T. Hall THAT Bylaw 507, cited as the "Bella Coola Airport Rates and Charges Bylaw No. 507, 2021" having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

3) Read Bylaw No. 508 Bella Coola Waterworks Rates and Charges Bylaw

21-10-10 M/S Directors Northeast/R. Hall THAT Bylaw 508, cited as the "Bella Coola Waterworks Rates and Charges Bylaw No. 508, 2021" be now introduced and read a first time. **CARRIED**

21-10-11 M/S Directors R. Hall/Northeast THAT Bylaw 508, cited as the "Bella Coola Waterworks Rates and Charges Bylaw No. 508, 2021" having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

4) Read Bylaw No. 509 Solid Waste Disposal Rates and Charges Bylaw

21-10-12 M/S Directors R. Hall/T. Hall THAT the Board of Directors of the Central Coast Regional District receive Bylaw No. 509 Solid Waste Disposal Rates and Charges. **CARRIED**

21-10-13 M/S Directors R. Hall/T. Hall THAT Bylaw 509, cited as the "Central Coast Regional District Solid Waste Disposal Rates and Charges Bylaw No. 509, 2021" be now introduced and read a first time. **CARRIED**

21-10-14 M/S Directors R. Hall/Northeast THAT Bylaw 509, cited as the "Central Coast Regional District Solid Waste Disposal Rates and Charges Bylaw No. 509, 2021" having been given due and detailed consideration by the Board, be now read a second and third time. **CARRIED**

b) Request for Decision: Policies for Review, Revision, Rescind or Adoption

1) Policy A-19 Distribution of Bylaws

21-10-15 **M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision – Policy A-19 Distribution of Bylaws. **CARRIED**

21-10-16 **M/S Directors R. Hall/Bertrand** THAT the Board of Directors of the Central Coast Regional District reviews and amends Policy A-19 Distribution of Bylaws and adds the Ocean Falls Improvement District to the list of recipients. **CARRIED**

2) Policy A-29 Personnel Policy – LATE ITEM

This item was tabled to the November regular board meeting as per Resolution 21-10-01.

3) Policy A-36 Risk Management

21-10-17 **M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision – Policy A-36 Risk Management. **CARRIED**

21-10-18 **M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District table Policy A-36 Risk Management to the next regular Board meeting. **CARRIED**

4) Policy E-7 Ethical Standards of Conduct for Elected Officials – LATE ITEM

21-10-19 **M/S Directors Bertrand/ R. Hall** THAT the Board of Directors of the Central Coast Regional District table Policies E-7 Ethical Standards of Conduct for Elected Officials and Policy E-8 Respectful Workplace to the next regularly scheduled board meeting. **CARRIED**

5) Policy E-8 Respectful Workplace – LATE ITEM

This item was tabled to the November regular board meeting as per Resolution 21-10-19.

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

ADMINISTRATIVE SERVICES

(a) Strategic Plan Updates

Director Northeast left the meeting at 11:10 a.m.

21-10-20 **M/S Directors Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District receives the October Strategic Plan Updates. **CARRIED**

Director Northeast returned at 11:11 a.m.

- 21-10-21 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District remove Wuikinuxv Tsunami Siren from page 7 and replace it with Facilitating Flood Preparedness Planning with EMBC as presented in the 2019-2022 Strategic Plan amendments documentation prepared by Sayers Consulting. **CARRIED**

FINANCIAL SERVICES

(b) Budget vs. Actual Variance Report July – September 2021

- 21-10-22 M/S Directors Northeast/Bertrand** THAT the Board of Directors of the Central Coast Regional District receives the Budget vs. Actual Variance Report July – September 2021. **CARRIED**

COMMUNITY & DEVELOPMENT SERVICE

(c) Housing Needs Assessment Updated – LATE ITEM

- 21-10-23 M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receive the revised Housing Needs Assessment. **CARRIED**
- 21-10-24 M/S Directors T. Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District approve the revised Housing Needs Assessment. **CARRIED**

(d) Public Hearing – Firvale Wilderness Camp

I, Board Member Northeast disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a direct pecuniary interest that constitutes a conflict of interest in item d regarding my remuneration. I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter.

Director Northeast left the meeting at 11:42 a.m.

- 21-10-25 M/S Directors Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District receive the Public Hearing – Firvale Wilderness Camp report. **CARRIED**
- 21-10-26 M/S Directors Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District authorize remuneration for Director Northeast at a local work assignment rate for two hours of holding the Public Hearing on October 19, 2021 and at up to one day for reviewing background documents. **CARRIED**

(e) Support Letter for BC Fairs, Festivals & Events Recovery Fund

- 21-10-27 M/S Directors R. Hall/Bertrand** THAT the Board of Directors of the Central Coast Regional District receive the draft letter in support of the Bella Coola Valley Ridge Riders Annual Rodeo application of funding to the BC Fairs, Festivals, and Events Recovery Fund. **CARRIED**
- 21-10-28 M/S Directors Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District authorizes the draft letter in support of the Bella Coola Valley Ridge Riders Annual Rodeo application of funding to the BC Fairs, Festivals, and Events Recovery Fund. **CARRIED**

Director Northeast returned to the meeting at 11:46 a.m.

PUBLIC WORKS

(f) Bella Coola Fire Protection – Service Report

- 21-10-29 M/S Directors Bertrand/R. Hall** THAT the Board of Directors of the Central Coast Regional District receives the Bella Coola Fire Protection Service Report. **CARRIED**

(g) Sina Tallio Regalia Donation

- 21-10-30 M/S Directors Northeast/R. Hall** THAT the Board of Directors of the Central Coast Regional District receives the Sina Tallio Regalia Donation Report. **CARRIED**

(h) Bella Coola Waterworks Service Update

- 21-10-31 M/S Directors T. Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Bella Coola Waterworks Service Report. **CARRIED**

The Board recessed at 11:56 a.m.

LEISURE SERVICES

The Board reconvened at 12:49 p.m.

(i) Vancouver Island Regional Library (VIRL) 2022-2026 Financial Plan

- 21-10-32 M/S Directors Northeast/R. Hall** THAT the Board of Directors of the Central Coast Regional District receives VIRL 2022-2026 Financial Plan. **CARRIED**

(j) Denny Island Recreation Commission (DIRC) Minutes August 18, 2021

- 21-10-33 M/S Directors R. Hall/T. Hall** THAT the Board of Directors of the Central Coast Regional District receives the DIRC Minutes – August 18, 2021. **CARRIED**

(k) DIRC Minutes September 22, 2021

- 21-10-34 M/S Directors R. Hall/T. Hall** THAT the Board of Directors of the Central Coast Regional District receives the DIRC Minutes – September 22, 2021. **CARRIED**

GOVERNANCE

(l) Board Remuneration for September 9, 2021

- 21-10-35 M/S Directors Northeast/R. Hall** THAT the Board of Directors of the Central Coast Regional District authorize remuneration for Board members for attending the second day of September's regular Board meeting at a rate of full day special work assignment (\$250) for each attending Director and Alternate Director. **CARRIED**

(m) Minister Josie Osborne & UBCM President Laury-Anne Roodenburg-Oct. 15/21

- 21-10-36 M/S Directors R. Hall/T. Hall** THAT the Board of Directors of the Central Coast Regional District receives the meeting information for Minister Josie Osborne & Union of BC Municipalities President Laury-Anne Roodenburg on October 15, 2021. **CARRIED**

(C) EXECUTIVE REPORTS

a. Electoral Area Reports

Area C and Chair Report: Chair Kennedy

Chair Kennedy spoke about transitions occurring and has immersed into the new role as Chair. She honoured and acknowledged Director Schooner for Chairing for the past 2.5 years and his new role as Chief Councillor for the Nuxalk Nation. Director Kennedy expressed that he has been a strong leader in the community and his guidance and leadership have been appreciated. Chair Kennedy also acknowledged the work of CAO Kirk being the vital link between the Board and staff. CAO Kirk has led with patience, kindness and strength. She is wished well on her new adventures and will be missed. With the CAO's departure there comes new opportunity for current staff and they deserve thanks for enduring the changes. Chair Kennedy looks forward to working with the staff and learning the ins and outs of various roles.

The UBCM Convention theme this year was Obstacles to Opportunities. CCRD's resolution NR 33 Funding for Compliance with Landfill Operation and Closure Legislation was able to be heard on the floor and was endorsed by 94%. CCRD Board met with the Minister of Environment and Climate Change Strategy, Minister George Hayman on the landfill issue stressing that rural and remote locations are held to the same high standards as urban centres and that the CCRD does not have the tax base and resources to meet those important criteria. Chair Kennedy felt that Minister Hayman was receptive but it is hoped that advocacy efforts will continue. CCRD's UBCM resolution was covered in the Coast Mountain News as was the meeting with Minister Hayman.

This year marked the first National Day for Truth and Reconciliation. It is hoped that everyone took time to reflect on the painful legacy of residential schools. Vancouver Island Regional Library put on an Indigenous Awareness Training for the Workplace course through Four Seasons of Reconciliation. It was a beneficial opportunity and an important time for fellow settlers to look at the privilege that exists. How this can present itself in workplaces and outside of the workplace is important to acknowledge.

Chair Kennedy acknowledged the hard work of the Pool Commissioners over the past few months, and noted that longstanding Commissioners are passionate about recreation in the Bella Coola Valley. Among those are Karen Lansdowne, Connie Nygaard and Joan Cole.

The Vancouver Island Regional Library's Financial Plan was received. Due to the rising cost of construction right now all capital works projects are on hold currently. The budget has been decreased and levies have increased with inflation. There is also a new Executive Director and Chair Kennedy encouraged him to visit Bella Coola as this is the only branch he has not attended.

Area A Report: Director Bertrand

Director Bertrand noted that the Ocean Falls Improvement District had a by-election to fill vacant positions. One of the new trustees is Ed Backmann. Director Bertrand offered congratulations to Mr. Bachman and the other trustees for doing their civic duty. Director Bertrand also met with the Denny Island Community Development Association. Plans are underway for Halloween and a Burning Man event. Director Bertrand briefed folks on the Connected Coast project and did some brainstorming on last mile service to Denny Island and Ocean Falls. It is hoped that communities will be engaged.

Area B Report: Director T. Hall

Director T. Hall noted that there were no Connected Coast engagement discussions. It is hoped that discussions will take place to move the debate forward and local companies will be incorporated. Director T. Hall discussed with the Heiltsuk Integrated Resource Management Department the issue of the underwater Internet cable and how it will effect harvest areas.

It has been a tough time for Director T. Hall's community due to a number of losses. When the community loses an elder it impacts the community that much more. Being part of cultural practices helps with the grieving process.

It is hoped that the transition will be smooth for CAO Kirk and the staff as well. Efforts on keeping on top of projects are appreciated.

Area D Report: Director Northeast

Director Northeast attended a Bella Coola Co-op special meeting discussing the procurement of a loan for much needed renovations. Renovations are scheduled to start before the end of December.

Director Northeast also attended a Harbour Authority meeting as a CCRD representative. The season is busy during the summer with fishing and boating. Now the work is geared toward management in the off-season and looking at key issues. There will hopefully be common ground found on garbage, parking, and security. Director Northeast will bring forward avenues to find funding for some of the topics and Directors or staff can discuss avenues of cooperation. As the Administrator of the Nuxalk College, Director Northeast noted that between now and December 15, 2021 there is offered a number of life skills, pre-employment skills and small business development training. Other topics include Career Life Connections and career planning, After the Dream Machine program and Aboriginal BEST training for small business development. This includes mentorship. All the programs are free.

In conclusion, Director Northeast extends gratitude toward the Hagensborg Volunteer Fire Department for speed and professionalism in getting out a fire in his furnace room.

Area E Report: Alternate Director R. Hall

Alternate Director R. Hall noted that he had nothing to report this meeting.

(n) Correspondence for Information: City of Langley

21-10-37 M/S Directors Northeast/Bertrand THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: City of Langley. **CARRIED**

(o) Predator Reduction for Caribou Recovery Engagement

21-10-38 M/S Directors Northeast/R. Hall THAT the Board of Directors of the Central Coast Regional District receives the Predator Reduction for Caribou Recovery Engagement information. **CARRIED**

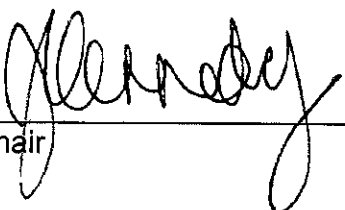
(E) MATTERS RELEASED FROM IN CAMERA

The In Camera portion was postponed until October 22, 2021 as per Resolution 21-10-02.

(F) ADJOURNMENT

21-10-39 M/S Directors Bertrand/T. Hall THAT the meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 1:28 p.m.


Chair


Chief Administrative Officer