

# CENTRAL COAST REGIONAL DISTRICT POLICIES

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## F-17 – Application for Grant-in-Aid

**Purpose:** To enable the Board to allocate budgeted Grant-in-Aid funds in a consistent and fair manner by ensuring comparable consideration is given to all applications.

**Eligibility:** Organizations must meet the following criteria in order to be considered for a Grant-in-Aid:

1. Have a mailing address and contact representative within the Central Coast Regional District;
2. Be non-partisan, non-denominational and not for profit OR at the approval of the CCRD Board be a well-established community group;
3. Provide a service to the residents within the Regional District; and
4. Have additional funding sources other than the CCRD (i.e. other grants, donations, membership revenue, corporate donations, etc.).

Applications may be for operational or capital expenses, and recurring or one-time events.

The total value of disbursement is at the discretion of the Board of Directors but may not exceed the maximum of \$0.10 per thousand dollars of assessed property values (approximately \$15,000). The amount of individual disbursement is determined based on eligibility and the total number of applications received.

### **Application Process and Timeline:**

*December:* Call for applications

*February 1 OR first business day in February:* Applications due

*February:* Eligible and complete applications presented to CCRD Board at February Regular Meeting for consideration and final decision

*After March 31:* Applicants advised in writing of whether or not their proposal is approved for funding

*August:* Funds disbursed to successful applicants

*December 31 OR last business day in December:* Deadline for funding report

Incomplete or late applications will not be considered. Please use the checklist to ensure you are submitting all the required information. If you require funds to be disbursed sooner than August, please include a note in your application.

Once the final decision is made by the Board of Directors, the CAO or designate will administer disbursements.

Reports for successful applicants should follow the Appendix C – Report on Grant-in-Aid Funding template. The CCRD reserves the right to request that unspent funds be returned. Failure to report on time without prior written consent from the CCRD may result in revocation of funds and/or ineligibility for future funding.

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DISCLAIMER:

The Regional District will not provide assistance in contravention of s. 236(1)(c) of the *Local Government Act*. Furthermore, the Regional District does not intend to replace the financial responsibilities of senior levels of government, other governments or government agencies and affiliates, or to replace primary funding opportunities such as grants offered by senior levels of government.

Please submit applications to:

Administrative Assistant  
Central Coast Regional District  
PO Box 186  
626 Cliff Street  
Bella Coola, BC V0T 1C0

[info@ccrd.ca](mailto:info@ccrd.ca)

Date: December 11, 2014 - Resolution 14-12-43  
Amended: November 13, 2015 – Resolution 15-11-28  
Amended: November 10, 2016 – Resolution 16-11-20  
Amended: December 12, 2019